



UNIVERSITY OF
ARKANSAS

College of Engineering
*Computer Science &
Computer Engineering*

Dear faculty member,

Please provide me with the following information for the student you wish to hire as an **Hourly Research Assistant**. Once you've completed this form, **please email to:** twbennet@uark.edu

Student Name: _____ **UARK ID:** _____

UARK Email: _____ **Supervisor:** _____

Hourly Rate of Pay: _____ **Anticipated Hours Per Week:** _____

Anticipated End Date of Employment, if known: _____

*If unsure, I will choose a future date for you.

Please provide the work tag (what fund or grant) the student will be paid from.

NOTE: If the student will be paid from more than one fund or grant, please provide all work tags (including the percentages that need to be paid from each account).

Section below is for CSCE Administrative Use Only:

Position #: _____ **Job Requisition:** _____

Offer Letter: _____ **Ready for Hire:** _____

Additional Information Entered: _____

Costing Allocation: _____

Completed: _____