



For Research Graduate Assistants, the offer letter will be valid for their academic term, either 9-month or 12-month. For Teaching/Grading Graduate Assistants, the offer letter is valid for one semester.

Student Name: \_\_\_\_\_

UARK ID: \_\_\_\_\_ UARK Email: \_\_\_\_\_

Type of Assistantship:            Research            Teaching/Grading

Stipend Amount:            Master's - \$1465 per month            Doctoral - \$1860 per month

Other Stipend Amount, if paying more than department minimum: \_\_\_\_\_

Appointment:            9-month            12-month

Semester of Appointment:            Spring            Summer            Fall

Please provide the work tag the student will be paid from Please note, if the student will paid from more than one work tag, please provide all work tags, including the percentages that need to be paid from each.

Worktag # where the tuition waiver will be paid: \_\_\_\_\_

How many hours of tuition will you be paying for the student each semester?

Fall:            3 hours            6 hours            9 hours            12 hours

Spring:            3 hours            6 hours            9 hours            12 hours

Summer:            3 hours            6 hours            None - student not enrolled for summer

Supervisor: \_\_\_\_\_

Notes/Comments:

**This section for Administrative Use Only:**

---

Position #: \_\_\_\_\_ Requisition #: \_\_\_\_\_

BG Check: \_\_\_\_\_ Generate Offer in Progress: \_\_\_\_\_

Ready for Hire: \_\_\_\_\_ Costing Allocation Submitted: \_\_\_\_\_

Onboarding: \_\_\_\_\_ Completion Date: \_\_\_\_\_