



For Research Graduate Assistants, the offer letter will be valid for their academic term, either 9-month or 12-month. For Teaching/Grading Graduate Assistants, the offer letter is valid for one semester.

Student Name: _____

UARK ID: _____ UARK Email: _____

Type of Assistantship: Research Teaching/Grading

Stipend Amount: Master's - \$1510 per month Doctoral - \$1915 per month

Other Stipend Amount, if paying more than department minimum: _____

Appointment: 9-month 12-month

Semester of Appointment: Spring Summer Fall

Please provide the work tag the student will be paid from Please note, if the student will paid from more than one work tag, please provide all work tags, including the percentages that need to be paid from each.

Worktag # where the tuition waiver will be paid: _____

How many hours of tuition will you be paying for the student each semester?

Fall: 3 hours 6 hours 9 hours 12 hours

Spring: 3 hours 6 hours 9 hours 12 hours

Summer: 3 hours 6 hours None - student not enrolled for summer

Supervisor: _____

Notes/Comments:

This section for Administrative Use Only:

Position #: _____ Requisition #: _____

BG Check: _____ Generate Offer in Progress: _____

Ready for Hire: _____ Costing Allocation Submitted: _____

Onboarding: _____ Completion Date: _____